

BAR  
STANDARDS  
BOARD

REGULATING BARRISTERS

## Bar Course Aptitude Test (BCAT)

### Reasonable adjustments (accommodations) request form

When completing this form please refer to the BCAT reasonable adjustments (accommodations) policy and procedures.

Do **NOT** book a BCAT appointment online, this will result in you arriving at the test centre to find you are booked for a standard test with no reasonable adjustments.

**Please note ALL fields are mandatory.**

<u>Personal details</u>	
Candidate BPTC application number ( <a href="http://www.barsas.com">www.barsas.com</a> )	_____
BCAT ID ( <a href="http://www.pearsonvue.com/bsb">www.pearsonvue.com/bsb</a> )	BCAT _____
Name (print in block capitals)	
Address for correspondence	
Telephone number	
Email address	
Test centre where you would like to take the BCAT ( <a href="#">Test Centre Search</a> )	
Reason for request	

Reasonable adjustments (accommodations)			
Please tick (✓) and complete as appropriate			
Extra time		Please select %	25 / 50 / 75 / 100 % Other: _____%
<i>(Please note extensions of time are offered in accordance with a candidate's particular needs.)</i>			
Larger font size		Please specify the font size you require	_____ pt
Different colour font		Please specify colour	
Different colour screen		Please specify colour	
<i>(Please see the standard font sizes / colours and screen colours <u>all</u> candidates can select before the test, listed in section 4.2 on page 2 of this document.)</i>			
Separate / private room		<i>(Not all test centres have a private room.)</i>	
Reader (to read items to you)			
Recorder (to record your responses on the computer)			
Any other reasonable adjustments <i>(Please specify what you require here)</i>			

<b><u>Documentary evidence</u></b>		
Please list and briefly describe the document(s) you are submitting in support of your reasonable adjustments request and the number of documents you have enclosed.		
	List and description of document(s)	Signature
Documents may contain sensitive material, under the Data Protection Act 1998 we are required to obtain your consent for members of BSB staff to view this personal data. Please indicate your consent by signing next to each document listed. Without consent, the documents cannot be accepted as forming part of your request.		
<b><u>Declaration</u></b>		
Candidate Signature		
Date		
Your reasonable adjustments request form and the accompanying evidence should be submitted to <a href="mailto:BCAT@barstandardsboard.org.uk">BCAT@barstandardsboard.org.uk</a>		

Candidates have the option of completing this form orally over the telephone. Please phone 020 7611 1444 and ask to speak to the BCAT department. Alternatively email [BCAT@barstandardsboard.org.uk](mailto:BCAT@barstandardsboard.org.uk) to request a call back.

<b>For BSB Use Only</b>	
Reasonable adjustments request approved	YES / NO
Approved by	
Date approved	
Date Pearson VUE contacted	
Information recorded	
Date student informed	