

**BAR
STANDARDS
BOARD**

REGULATING BARRISTERS

Bar Course Aptitude Test (BCAT)

Stage 2 BCAT Complaints Form

This form is to be completed in relation to the Stage 2: Formal Procedure of the Complaints Policy and Procedures, from candidates / BPTC applicants in relation to the BCAT. This form should be sent to the Education Manager (or nominee) at BCAT@barstandardsboard.org.uk

The form may be accessed in other formats for further assistance please contact the email address above.

Please do not complete this form unless you have completed Stage 1: Informal Procedure. Please note ALL fields are mandatory.

Section 1: Personal details

Candidate BPTC application number and BCAT ID number(if applicable)	BPTC: BCAT ID:
Name (print in block capitals)	
Address for correspondence	
Telephone contact (include mobile number)	
Email contact	
Have you completed a BCAT Test?	Yes / No
If so, in which Pearson Vue centre did you take the test?	

Section 2: Complaint details

Please list briefly and clearly the specific issues of the complaint	Please list the preferred outcome	Please list any evidence you wish to submit. (Please number the attached evidence clearly)

(If your complaint or related concern involves more than one issue please number them and you will need to relate each issue to the preferred outcome you are seeking with the supporting evidence)

Section 3: Declaration

I declare that the information given in this form is true to the best of my knowledge and that I would be willing to answer further questions relating to it if necessary.

Signed:

Date:

(If completing this form electronically please print your name at this point)