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| <p>BAR STANDARDS BOARD</p> |
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REGULATING BARRISTERS

Part 1 - Public**Minutes of the Bar Standards Board meeting**

Thursday 23 June 2016, Room 1.1, First Floor
289 – 293 High Holborn, London, WC1V 7HZ

- Present:** Sir Andrew Burns KCMG (Chair)
Naomi Ellenbogen QC (Vice Chair)
Rob Behrens CBE
Aidan Christie QC
Malcolm Cohen
Judith Farbey QC
Andrew Mitchell QC
Tim Robinson
Professor Andrew Sanders
Nicola Sawford
Anu Thompson
Dr Anne Wright CBE
- By invitation:** Keith Baldwin (Special Adviser)
- Bar Council in attendance:** Stephen Crowne (Chief Executive, Bar Council)
Chantal-Aimée Doerries QC (Chairman, Bar Council)
- BSB Executive in attendance:** Vanessa Davies (Director General)
Oliver Jackling (Research & Evaluation Officer)
Sara Jagger (Director of Professional Conduct)
Andrew Lamberti (Communications Manager)
Ewen Macleod (Director of Regulatory Policy)
John Picken (Governance Officer)
Amit Popat (Policy Manager – Equality and Access to Justice)
Pippa Prangle (Head of Regulatory Risk)
Amanda Thompson (Director for Governance Reform)
Simon Thornton-Wood (Director of Education & Training)
Rob Wall (Head of Policy Programmes)
Wilf White (Director of Communications and Public Engagement)

Item 1 – Welcome

1. The Chair welcomed Members to the meeting. He also introduced Rob Wall, the new Head of Policy Programmes, who was attending his first Board meeting.

Item 2 – Apologies

2.
 - Rolande Anderson
 - Justine Davidge
 - Adam Solomon
 - Emily Windsor
 - Andrew Langdon QC (Vice Chairman, Bar Council)
 - Lorinda Long (Treasurer, Bar Council)
 - James Wakefield (COIC representative)
 - Mark Hatcher (Special Adviser to the Chairman of the Bar Council)
 - Viki Calais (Head of Corporate Services)
 - Oliver Hanmer (Director of Supervision)

Item 3 – Members’ interests and hospitality

3. None.

Private Session

4. The following motion, proposed by the Chair and duly seconded, was agreed:

*That the BSB will go into private session to consider the next item of business:
(1) Women at the Bar Report – communications and action plan.*

5. The Board agreed to invite the Chairman and the Chief Executive of the Bar Council to remain for that item. This was because it covered an issue of equal relevance to the Bar Council. The notes from the ensuing discussion are included in the Part 2 (private) minutes.

Item 4 – Approval of Part 1 (public) minutes (Annex A)

6. The Board approved the Part 1 (public) minutes of the meeting held on Thursday 19 May 2016.

Item 5 – Matters Arising

7. None.

Item 6a – Action points and progress

8. The Board noted progress on the action list.

Item 6b – Forward Agenda (Annex C)

9. The Board noted the forward agenda list.

Item 7 – Chair’s Report on Visits and Meetings: May – June 2016

BSB 044 (16)

10. **AGREED**
to note the report.

Item 8 – Director General’s Report

BSB 045 (16)

11. Vanessa Davies highlighted the following:
- Sarah Charlesworth will be leaving the BSB in July. Sarah has contributed significantly both in the Equality and Access to Justice Team and the Regulatory Policy Department. Her work on the Women in the Bar Survey was particularly welcome;
 - an event will be held on 7 July 2016 (5 pm) at Holborn Bars entitled “The Future of Bar Training: the debate”;
 - the 2016 BPTC Conference will take place on Friday 15 July 2016 (9-5 pm) at 44 Hallam St, London W1W 6JJ. Board Members are welcome to attend;
 - knowledge sharing sessions such as the one identified in the report at paragraph 8 are a useful means of raising awareness among BSB staff. Some Board members have also attended these which is very encouraging to see.
12. In response to a question about the Regulators’ Forum, Amanda Thompson commented as follows:
- the Forum will jointly consider feedback from the LSB on its recent assessments of regulators against the Regulatory Standards Framework and will be considering opportunities for collaboration;
 - there are instances where collaboration is already occurring eg on the content and style of client care letters;

Part 1 - Public

- there may also be opportunities for a joint approach to other research projects.

13. **AGREED**
to note the report.

Item 9 – Any Other Business

14. None.

Item 10 – Date of next meeting

15. • Thursday 28 July 2016.

Item 11 – Private Session

16. The following motion, proposed by the Chair and duly seconded, was agreed:
That the BSB will go into private session to consider the next items of business:

- (1) Approval of Part 2 (private) minutes;
- (2) Matters Arising – note of board decision process on the Independent Regulatory Decision Making Body;
- (3) Action Points and Progress;
- (4) BTAS Service Level Agreement;
- (5) Memorandum of Understanding between the BSB and the Bar Mutual Indemnity Fund;
- (6) Update on APEX recruitment;
- (7) EU Referendum: impact of possible outcomes on BSB;
- (8) Annual Communications Team Metrics;
- (9) Any other private business:
 - update on QASA;
 - the “Panama Papers”;
 - Board recruitment
 - Operation of Board meetings
- (10) Review of the Board meeting in terms of conduct and outcomes.

17. The meeting finished at 5.25 pm.