

REGULATING BARRISTERS

Enforcement

Statistical Report 2014/15

Professional Conduct Committee Professional Conduct Department

Table of Contents

Intro	oduction	. 4
Case	ework	. 5
	New complaints opened	5
	Sources of new complaints	6
	Aspects of new external complaints	7
	Aspects of new internal complaints	8
	Caseload statistics	9
	Decisions sources for closed complaints	10
	Stages at which external complaints were closed	11
	Stages at which internal complaints were closed	11
	Final outcomes of external complaints	12
	Final outcomes of internal complaints	13
	Sentences imposed in complaints upheld at disciplinary action	14
	Charges upheld at disciplinary action	15
Perf	ormance	16
Ke	ey Performance Indicator	16
	Key Performance Indicator	16
	First OPI: Initial assessment	16
	Second OPI: Investigation of external complaints	17
	Third OPI: Investigation of internal complaints	17
	Information for comparison with other regulators	18
Us	ser Feedback Survey	19
	User Feedback Survey response rates	19
Ac	ccessibility	20
	How did you FIRST find out about the Bar Standards Board's complaints procedure?	20
	Before making your complaint, did you seek advice or assistance by telephone from to Professional Conduct Department?	
	If YES, were you able to speak to someone about your query?	20
	How satisfied were you with the assistance or advice that you received?	21
	Making a complaint to the Bar Standards Board was easy	21
	The complaints form was easy to fill in	21
	Information about the Bar Standards Board's complaints procedure was easy to obtain	22
	The Bar Standards Board's procedures for handling my complaint were made clear to me	
	The Bar Standards Board's letters were clear and easy to understand	
	The Bar Standards Board's emails were clear and easy to understand	
	Did you receive any leaflets on the Bar Standards Board's complaints procedure?	

	If YES, did you find the leaflets to be easy to understand and informative?	24
	Did you look for information about the complaints procedure on the Bar Standards Board's website?	24
	If YES, were you able to find the information you were looking for?	24
Sta	aff Performance	. 25
	Staff performance: Being helpful	25
	Staff performance: Being polite and professional	25
	Staff performance: Handling my calls	26
	Staff performance: Answering any queries	26
	Staff performance: Providing information about the progress of my case without me having to ask	27
	How would you rate your overall experience of the Bar Standards Board's staff?	27
Tir	meliness/Efficiency	28
	Time taken to: Acknowledge my complaint / Notify me of the complaint	28
	Time taken to: Respond to my telephone calls	28
	Time taken to: Respond to my emails	29
	Time taken to: Respond to my letters/faxes	29
	Time taken to: Come to a final decision on my complaint	30
	How satisfied were you generally with the time taken by the Bar Standards Board to handle your complaint?	30
Tra	ansparency/Openness	. 31
	The Bar Standards Board made it clear what they could and could not do about my complaint	31
	The Bar Standards Board considered all of the evidence relating to my complaint	31
	I was given adequate opportunity to put forward my case	32
	The reasons for the final outcome were clear	32
	Overall, would you agree that the Bar Standards Board's complaints process is open and fair?	
Dis	sciplinary Action	. 34
	Do you think that the outcome of the hearing was fair?	34
Qι	uality of Service	. 35
	How satisfied were you generally with the final outcome of your complaint?	35
	Leaving aside the final outcome, how satisfied were you with the way in which the Ba Standards Board handled your complaint?	ar 35

Introduction

- 1.1 The Bar Standards Board publishes a Handbook with which barristers comply. Where there is evidence that the Handbook has been breached, the BSB will consider what action may be necessary by way of enforcement or otherwise. The work of enforcing the Handbook is carried out by the Professional Conduct Committee and Professional Conduct Department of the BSB. We investigate complaints and, where appropriate, take action against barristers who have breached their professional obligations as set out in the Handbook.
- 1.2 This Statistical Report accompanies the Enforcement Annual Report for 2014/15 and presents the statistical data collected between 1 April 2014 and 31 March 2015 concerning the new complaints that we received or raised, the caseload that we worked on throughout the year and the outcomes of this work. This data was extracted from our Case Management System (the 'Enforcement database') in May 2015. Where possible, figures for 2013/14 are also provided for comparison.
- 1.3 To gain further insight into our handling of complaints, we also carry out a User Feedback Survey. Upon the conclusion of cases, all complainants and barristers are sent a questionnaire and asked to provide feedback on how we did and how we can do better. We sent out 467 questionnaires in 2014/15 covering cases concluded between January and December 2014 and received 169 responses. The responses for each question on the survey are presented in this report.

Casework

2.1 The following tables provide statistical data for the 441 complaints we opened in 2014/15 and the 364 complaints we concluded. They also provide information on our overall caseload throughout the year. All figures represent numbers of complaints. For further analysis please refer to the Enforcement Annual Report for 2014/15 which is published on the BSB website.

Table 1

New complaints opened

Year	Quarter	External Complaints	Internal Complaints	Total Complaints
2013/14	1	76	45	121
2013/14	2	80	38	118
2013/14	3	69	20	89
2013/14	4	75	5	80
То	tal	300	108	408
2014/15	1	82	35	117
2014/15	2	78	40	118
2014/15	3	61	7	68
2014/15	4	76	62	138
То	tal	297	144	441

Notes

External: Complaints received from sources external to the BSB (such as members of the public or solicitors).

Internal: Complaints raised where the BSB itself identifies a potential breach of the Handbook.

Sources of new complaints

Complainant Categories	2013/14	2014/15
Bar Standards Board	108	127
Barrister	15	38
Chambers Staff	4	0
Civil Litigant	94	75
Criminal - defendant	16	20
Criminal - defendant prisoner	9	6
Criminal - non-defendant	9	9
Family - ancillary relief	14	11
Family - child proceedings	18	20
Family - other	5	4
Immigration client	9	11
Judge (or official on his behalf)	1	4
Legal Ombudsman	11	23
Legal Services Commission/Legal Aid Agency	1	0
Non-Professional	20	5
Other	35	62
Public Access complaint	1	0
Solicitor(s)	16	13
Solicitor(s) - on behalf of lay client	9	1
Tribunal - employment	5	10
Tribunal - other	8	2
Total	408	441

Aspects of new external complaints

Aspect	2013/14	2014/15
Dishonesty/discreditable conduct	152	130
Misleading the Court	98	88
Other	22	26
Rudeness/misbehaviour in Court	13	24
Rudeness/misbehaviour out of Court	25	21
Failure to co-operate with LeO	10	20
Discrimination	19	14
Conspiracy/Collusion	6	7
Conflict of interest	9	6
Making inappropriate media comments	0	5
HoC failing to administer chambers properly	9	4
Incompetence	9	4
Undue pressure to accept settlement/plead guilty	1	4
Not acting in the client's best interest	2	4
Accepting instructions when professionally embarrassed	5	3
Failure to manage practise competently	4	3
Inappropriately remaining in/or withdrawing from a case	4	3
Undue delay in dealing with papers	3	3
Breach of practice rules	1	2
Breach of public access rules	6	2
Conducting litigation when not authorised to do so	0	2
Failure to comply with a Court Order	3	2
Failure to follow instructions	1	2
Failure to preserve client confidentiality	2	2
Inappropriate contact with witnesses	1	2
Unregistered barrister holding out	7	2
Acting outside role as employed barrister	0	1
Acting outside role as self-employed barrister	4	1
Civil debt (including clerks) or bankruptcy	7	1
Disciplinary finding by other professional body	0	1
Failure to co-operate with BSB	0	1
Fee dispute	7	1
Inappropriately drafting pleadings	7	1
Management of lay client's affairs	1	1
Misbehaviour in/debt to Chambers/other barristers	0	1
Practising without a practising certificate	5	1
Receipt of gifts/inappropriate payments/handling client	0	1
Acting uninstructed	2	0
Breach of legal aid regulations	1	0

Notes

[&]quot;Aspects" describe the allegations made in a complaint. A complaint may have multiple different aspects.

Aspects of new internal complaints

Aspect	2013/14	2014/15
Practising without a practising certificate	40	49
Dishonesty/discreditable conduct	15	38
Failure to act appropriately towards pupil	3	17
Failure to renew practising certificate	3	15
Criminal conviction(s) - drink driving	1	9
Criminal conviction(s) - other	11	8
Failure to comply with Supervision - CPD	0	7
Failure to comply with a sentence of a tribunal/panel	8	6
Disciplinary finding by other professional body	1	4
Breach of public access rules	3	3
Failure to co-operate with BSB	1	3
Failure to report criminal charges or convictions	3	3
Other	7	3
Failure to complete Authorisation to Practice	1	2
Failure to manage practise competently	0	2
Failure to report serious misconduct - self	0	2
Not acting in the client's best interest	0	2
Receipt of gifts/inappropriate payments/handling client	0	2
Acting outside role as self-employed barrister	0	1
Breach of practice rules	0	1
Civil debt (including clerks) or bankruptcy	0	1
Conducting litigation when not authorised to do so	0	1
Failing to register or have insurance with BMIF	2	1
Failure to comply with a Court Order	0	1
Failure to comply with DBC	0	1
Failure to comply with Supervision - Other	0	1
Failure to preserve client confidentiality	0	1
Failure to report bankruptcy/IVA	1	1
False declarations on Call	0	1
HoC failing to administer chambers properly	7	1
Inappropriately remaining in/or withdrawing from a case	0	1
Misbehaviour in/debt to Chambers/other barristers	0	1
Misleading the Court	4	1
Rudeness/misbehaviour in Court	0	1
Rudeness/misbehaviour out of Court	0	1
Unregistered barrister holding out	5	1
Conflict of interest	1	0
Failure to comply with CPD requirements	7	0
Failure to pay administrative fine	8	0
Failure to respond to BSB communications	3	0

Notes

[&]quot;Aspects" describe the allegations made in a complaint. A complaint may have multiple different aspects.

Caseload statistics

Year	Quarter	Caseload at End of Quarter	Live Complaints	On Hold or Adjourned Complaints
2013/14	1	282	207	75
2013/14	2	270	183	87
2013/14	3	249	161	88
2013/14	4	223	126	97
2014/15	1	263	160	103
2014/15	2	288	191	97
2014/15	3	273	189	84
2014/15	4	310	228	82

Notes

Caseload at End of Quarter: The total number of cases that were either live or on hold/adjourned at the end of each quarter.

Live Complaints: The number of complaints that were live at the end of each quarter.

On Hold or Adjourned Complaints: The number of complaints that were on hold or adjourned at the end of each quarter.

Decision sources for closed complaints

Decision Source	2013/14	2014/15
Chambers Referral	11	8
Determination by Consent	17	11
Directions Judge	6	10
Disciplinary Tribunal	78	53
Experienced Members of the Professional Conduct Committee	36	9
Office Holders of the Professional Conduct Committee	3	1
Other	26	4
Professional Conduct Department Staff	250	219
Professional Conduct Committee	74	49
Total	501	364

Stages at which external complaints were closed

Closure Stage	2013/14	2014/15
LeO Pre-investigation	11	6
Referred to Chambers	12	8
Preliminary Assessment	194	178
Pre-Investigation	8	2
Closed without investigation	225	194
Investigation	9	11
Professional Conduct Committee	61	37
Closed after investigation	70	48
Determination by Consent	2	2
Disciplinary Tribunal	30	31
Closed after referral to disciplinary action	32	33

Table 8

Stages at which internal complaints were closed

Closure Stage	2013/14	2014/15
Pre-Investigation	14	0
Closed without investigation	14	0
Investigation	75	32
Professional Conduct Committee	8	9
Closed after investigation	83	41
Determination by Consent	17	12
Disciplinary Tribunal	60	36
Closed after referral to disciplinary action	77	48

Final outcomes of external complaints

Decision Source	2013/14	2014/15
Closed without investigation	211	187
Closed/Rejected	2	6
Withdrawn	7	3
Dismissed	196	173
Other	6	5
Closed after investigation	70	48
Withdrawn	1	0
Dismissed	65	48
Administrative Warning/Fine	4	0
Determination by Consent	2	2
Proved/Upheld	2	2
Disciplinary Tribunal	28	31
Withdrawn/Struck Out/No Evidence Offered	4	8
Dismissed	1	7
NFA	1	0
Proved/Upheld	22	16
Total	311	268

Notes

The outcomes listed are the final outcomes of complaints. Where complaints were reopened, only the final outcome is listed, not any interim decisions.

All administrative warnings and fines in 2013/14 were issued under paragraph 901.1 of the 8th Edition Code of Conduct. For external complaints, there were no Administrative Sanctions issued under the BSB Handbook in 2013/14 or 2014/15.

Final outcomes of internal complaints

Decision Source	2013/14	2014/15
Closed without investigation	14	0
Withdrawn	12	0
Dismissed	1	0
Other	1	0
Closed after investigation	80	41
Withdrawn	3	1
Dismissed	71	27
Administrative Warning/Fine	5	12
Other	1	1
Determination by Consent	17	12
Withdrawn	1	1
Dismissed	1	2
Proved/Upheld	15	9
Disciplinary Tribunal	60	36
Withdrawn/Struck Out/No Evidence Offered	7	3
Dismissed	2	2
Proved/Upheld	51	30
Other	0	1
Total	171	89

Notes

The outcomes listed are the final outcomes of complaints. Where complaints were reopened, only the final outcome is listed, not any interim decisions.

All administrative warnings and fines issued in 2013/14 and one of the warnings in 2014/15 were issued under paragraph 901.1 of the 8th Edition Code of Conduct. Eleven of the twelve administrative warnings and fines issued in 2014/15 were Administrative Sanctions issued under the BSB Handbook.

Sentences imposed in complaints upheld at disciplinary action

Sentence	2013/14	2014/15
Advised as to Future Conduct	2	3
Attend on nominated person for advice	1	1
Attend on nominated person to be reprimanded	1	0
Complete CPD	4	1
Disbarred	21	16
Fined	34	21
No Further Action	2	1
No separate penalty	11	0
Other	2	1
Prohibited from Accepting Public Access Instructions	0	3
Reprimanded	27	16
Suspended	20	18
Total Complaints Upheld	90	57

Notes

The figures listed are numbers of complaints rather than the number of barristers who were subject to these sanctions. Individual barristers may have had multiple complaints against them.

Thirteen individual barristers were disbarred in 2014/15.

Seventeen individual barristers were disbarred in 2013/14.

Charges upheld at disciplinary action

301(a)(iii) Acting in a manner likely to bring prof into disrepute 15 11 905(d) Failing to respond promptly to a complaint 15 7 905(b) Failing to report criminal charges or convictions 2 7 905(b) Failing to comply with a sentence of a tribunal 10 5 202(c) Failure to renew practising certificate 8 5 9 00ther Braiture to comply with other provision of Code 5 4 10 10 10 10 10 10 10 10 10 10 10 10 10	Charge	2013/14	2014/15
905(d) Failing to respond promptly to a complaint 15 7 905(b) Failing to report criminal charges or convictions 2 7 905(f) Failing to comply with a sentence of a tribunal 10 5 202(c) Failure to renew practising certificate 8 5 Other Breach of duties 0 5 Other Failing to comply with other provision of Code 15 Other Failure to comply with a decision or sentence of BSB/BTAS panel 10 3 7C64.2 Failing to provide information to BSB promptly 10 3 7C64.1 Failing to provide information to BSB promptly 10 3 7C64.1 Failing to comply with a decision or sentence of BSB/BTAS panel 10 3 7C64.1 Failing to provide information to BSB promptly 10 3 7C64.1 Failing to complete CPD 7 2 7 2 7 2 7 2 7 2 7 2 7 2 202 Holding out-Failure to comply with practising requirements 1 3 2 7 7 1(a) Failing to act courteously/competently or wasting court 1 3 2 7 7 1(a) Failing to act courteously/competently or wasting court 1 3 2 7 7 1 2 7 1 2 7 1 2 7 1 2 7 1 2 7 1 3 1 2 7 1 3 1 2 7 1 3 1 2 7 1 3 1 2 7 1 3 1 2 7 1 3 1 3 2 7 1 3 1 3 2 7 1 3 1 3 2 7 1 3 3 1 3 2 7 1 3 3 1 3 3 2 7 1 3 3 1 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	301(a)(i) Being dishonest or otherwise discreditable	26	14
905(b) Failing to report criminal charges or convictions 2 7 905(f) Failing to comply with a sentence of a tribunal 10 5 202(c) Failure to renew practising certificate 8 5 Other Breach of duties 0 5 Other Failure to comply with other provision of Code 7 64.2 Failing to comply with a decision or sentence of BSB/BTAS panel 0 3 7 664.2 Failing to comply with a decision or sentence of BSB/BTAS panel 0 3 202(b) Failure to complete CPD 7 2 202 Holding out-Failure to comply with practising requirements 3 2 201(a) Failing to act courteously/competently or wasting court 3 2 205 Knowingly or recklessly misleading the court 2 2 905 (a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 766 Carrying out reserved legal activity without authorisation 0 2 767 (254) Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 701 Practising without a practising certificate 0 1 702 Hondermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court	301(a)(iii) Acting in a manner likely to bring prof into disrepute	15	11
905(f) Failing to comply with a sentence of a tribunal 10 5 202(c) Failure to renew practising certificate 8 5 Other Breach of duties 0 5 Other Failure to comply with other provision of Code 15 4 1764.2 Failing to comply with a decision or sentence of BSB/BTAS panel 10 3 1764.1 Failing to provide information to BSB promptly 10 3 1764.1 Failing to provide information to BSB promptly 10 3 1764.1 Failing to provide information to BSB promptly 10 3 1764.1 Failing to provide information to BSB promptly 10 3 1764.1 Failing to complete CPD 17 2 17 2 18 202 Holding out-Failure to comply with practising requirements 13 2 18 2 19 302 Knowingly or recklessly misleading the court 20 2 1 20 302 Knowingly or recklessly misleading the court 20 2 2 20 302 False declarations on Call or subsequently 21 2 22 3 23 3 24 3 24 3 24 401(a)(iii) Failure to comply with the Public Access Rules 22 2 24 3 25 401(a)(iii) Failure to comply with the Public Access Rules 25 2 26 401(a) Acting uninstructed 26 2 401(b) Undertaking work inappropriate to self-employed barrister 27 40 40 40 40 40 40 40 40 40 40 40 40 40	905(d) Failing to respond promptly to a complaint	15	7
202(c) Failure to renew practising certificate 8 5 Other Breach of duties 0 5 Other Failure to comply with other provision of Code rC64.2 Failing to comply with a decision or sentence of BSB/BTAS panel 0 3 rC64.1 Failing to provide information to BSB promptly 0 3 202(b) Failure to complete CPD 7 2 202 Holding out-Failure to comply with practising requirements 3 2 207(1(a) Failing to act courteously/competently or wasting court 3 2 202 Holding out-Failure to comply with practising requirements 3 2 201(a) Failing to act courteously/competently or wasting court 3 2 202 Holding or recklessly misleading the court 2 2 203 Holding to respond promptly to enquiries about practice 2 2 209 False declarations on Call or subsequently 1 2 201(a) Failing to respond promptly to enquiries about practice 2 2 201(a) Failing to reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 401(a) Failure to pay fees to another barrister 0 2 401.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 301.4 Failure to comply with practising requirements following w/f 1 1 6010 Returning instructions in inappropriate circumstances 0 1 6010 Returning instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 905(c) Failing to act appropriately towards the court	905(b) Failing to report criminal charges or convictions	2	7
Other Breach of duties Other Failure to comply with other provision of Code Code	905(f) Failing to comply with a sentence of a tribunal	10	5
Other Failure to comply with other provision of Code Code.2 Failing to comply with a decision or sentence of BSB/BTAS panel Code.1 Failing to provide information to BSB promptly Code.1 Failing to provide information to BSB promptly Code.1 Failing to complete CPD Code.1 Failing to complete CPD Code.1 Failing to complete CPD Code.1 Failing to act courteously/competently or wasting court Code.1 Failing to act courteously/competently or wasting court Code.1 Failing to respond promptly to enquiries about practice Code.1 Failing to respond promptly to enquiries about practice Code.1 Failing to respond promptly to enquiries about practice Code.2 Pode.2 Palse declarations on Call or subsequently Code.3 Failing to respond promptly to enquiries about practice Code.3 Failing to respond promptly to enquiries about practice Code.3 Failing to respond promptly to enquiries about practice Code.3 Failing to respond promptly with the Public Access Rules Code.3 Failing to respond legal activity without authorisation Code.3 Failing to report (general) Code.4 Failing to report (general) Code.4 Failing to report (general) Code.5 Failing to report (general) Code.6 Failing to pay fees to another barrister Code.6 Failing to pay fees to another barrister Code.6 Failing to pay non-disciplinary fine Code.6 Failing to pay non-disciplinary fine Code.7 F	202(c) Failure to renew practising certificate	8	5
rC64.2 Failing to comply with a decision or sentence of BSB/BTAS panel 0 3 rC64.1 Failing to provide information to BSB promptly 0 3 202(b) Failure to complete CPD 7 2 202 Holding out-Failure to complete CPD 7 2 202 Holding out-Failure to comply with practising requirements 3 2 701(a) Failing to act courteously/competently or wasting court 3 2 302 Knowingly or recklessly misleading the court 2 2 2 905(a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 rS6 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	Other Breach of duties	0	5
rC64.1 Failing to provide information to BSB promptly 0 3 202(b) Failure to complete CPD 7 2 202 Holding out-Failure to complete CPD 7 2 202 Holding out-Failure to comply with practising requirements 3 2 701(a) Failing to act courteously/competently or wasting court 3 2 302 Knowingly or recklessly misleading the court 2 2 2 905(a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 rS6 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	Other Failure to comply with other provision of Code	5	4
202(b) Failure to complete CPD 7 2 202 Holding out-Failure to comply with practising requirements 3 2 701(a) Failing to act courteously/competently or wasting court 3 2 302 Knowingly or recklessly misleading the court 2 2 2 905(a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 rS6 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	rC64.2 Failing to comply with a decision or sentence of BSB/BTAS panel	0	3
202 Holding out-Failure to comply with practising requirements 3 2 701(a) Failing to act courteously/competently or wasting court 3 2 302 Knowingly or recklessly misleading the court 2 2 905(a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 rS6 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	rC64.1 Failing to provide information to BSB promptly	0	3
701(a) Failing to act courteously/competently or wasting court 3 2 302 Knowingly or recklessly misleading the court 2 2 905(a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 r56 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	202(b) Failure to complete CPD	7	2
302 Knowingly or recklessly misleading the court 2 2 905(a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 rS6 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	202 Holding out-Failure to comply with practising requirements	3	2
905(a) Failing to respond promptly to enquiries about practice 2 2 902 False declarations on Call or subsequently 1 2 401(a)(iii) Failure to comply with the Public Access Rules 1 2 rS6 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failure to comply with practising requirements following w/f 1010 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	701(a) Failing to act courteously/competently or wasting court	3	2
902 False declarations on Call or subsequently 401(a)(iii) Failure to comply with the Public Access Rules 1 2 766 Carrying out reserved legal activity without authorisation 0 2 7665 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0	302 Knowingly or recklessly misleading the court	2	2
401(a)(iii) Failure to comply with the Public Access Rules rS6 Carrying out reserved legal activity without authorisation 0 2 rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to act appropriately towards the court 1 0 0 2 2 2 2 2 3 3 4 6 6 6 7 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8	905(a) Failing to respond promptly to enquiries about practice	2	2
rS6 Carrying out reserved legal activity without authorisation rC65 Failing to report (general) 0 2 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0 2 2 401(a) Acting in report promptly bankruptcy proceedings 0 2 2 3 3 4 6 6 7 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7	902 False declarations on Call or subsequently	1	2
rC65 Failing to report (general) 401(a) Acting uninstructed 0 2 401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 603 Accepting instructions when professionally embarrassed 3 608 Inappropriately failing to withdraw from a case 2 905(c) Failing to act appropriately towards the court 1 0 2 2 401(a) (ii) Acting uninstruction fine parrister 0 2 0 1 1 0 2 2 406.1 Failure to pay fees to another barrister 0 2 0 1 1 0 1	401(a)(iii) Failure to comply with the Public Access Rules	1	2
401(a) Acting uninstructed 401(b) Undertaking work inappropriate to self-employed barrister 406.1 Failure to pay fees to another barrister 901.2 Failing to pay non-disciplinary fine 701 301(a)(ii) Acting in a manner prejudicial to admin of justice 501 403 Failing to administer practice properly 301.4 Failure to comply with practising requirements following w/f 501 601 Returning instructions in inappropriate circumstances 901 201 Practising without a practising certificate 901 703 Accepting instructions when professionally embarrassed 604 605 Inappropriately failing to withdraw from a case 905(c) Failing to report promptly bankruptcy proceedings 700 700 701 702 703 704 705 706 707 708 708 708 708 708 708	rS6 Carrying out reserved legal activity without authorisation	0	2
401(b) Undertaking work inappropriate to self-employed barrister 0 2 406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 708 Failing to report promptly bankruptcy proceedings 0 0 1 0 1 0 1 0 1 0 1 0 1 0 1	rC65 Failing to report (general)	0	2
406.1 Failure to pay fees to another barrister 0 2 901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	401(a) Acting uninstructed	0	2
901.2 Failing to pay non-disciplinary fine 7 1 301(a)(ii) Acting in a manner prejudicial to admin of justice 5 1 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	401(b) Undertaking work inappropriate to self-employed barrister	0	2
301(a)(ii) Acting in a manner prejudicial to admin of justice 403 Failing to administer practice properly 3 1 901.4 Failure to comply with practising requirements following w/f 1 1 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	406.1 Failure to pay fees to another barrister	0	2
403 Failing to administer practice properly 901.4 Failure to comply with practising requirements following w/f 1 1 1 610 Returning instructions in inappropriate circumstances 0 1 1 201 Practising without a practising certificate 0 1 1 7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	901.2 Failing to pay non-disciplinary fine	7	1
901.4 Failure to comply with practising requirements following w/f 610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	301(a)(ii) Acting in a manner prejudicial to admin of justice	5	1
610 Returning instructions in inappropriate circumstances 0 1 201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	403 Failing to administer practice properly	3	1
201 Practising without a practising certificate 0 1 rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	901.4 Failure to comply with practising requirements following w/f	1	1
rC8 Undermining honesty, integrity or independence in public eyes 0 1 603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	610 Returning instructions in inappropriate circumstances	0	1
603 Accepting instructions when professionally embarrassed 3 0 608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	201 Practising without a practising certificate	0	1
608 Inappropriately failing to withdraw from a case 2 0 905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	rC8 Undermining honesty, integrity or independence in public eyes	0	1
905(c) Failing to report promptly bankruptcy proceedings 2 0 708 Failing to act appropriately towards the court 1 0	603 Accepting instructions when professionally embarrassed	3	0
708 Failing to act appropriately towards the court 1 0	608 Inappropriately failing to withdraw from a case	2	0
	905(c) Failing to report promptly bankruptcy proceedings	2	0
301 General 1 0	708 Failing to act appropriately towards the court	1	0
	301 General	1	0

Notes

The figures listed are numbers of cases upheld following a Disciplinary Tribunal or the Determination by Consent procedure. Within a case the barrister may have breached the same paragraph of the Code of Conduct multiple times.

Performance

Key Performance Indicator

Our Key Performance Indicator (KPI) tracks how long it takes us to come to a decision on whether or not to refer complaints for disciplinary action. Here the results are accompanied by our three "operational" performance indicators (OPIs) against which we track how long it takes us to assess and investigate complaints. For further analysis please refer to the Enforcement Annual Report for 2014/15 published on the BSB website.

The percentage of complaints concluded or referred to disciplinary action within service standards	2013/14	2014/15	Target (2014/15)
Annual Performance	76.9%	68.7%	80%
First Quarter	81.6%	78.5%	80%
Second Quarter	78.8%	79.6%	80%
Third Quarter	67.1%	74.7%	80%
Fourth Quarter	77.9%	44.3%	80%

Notes

The target in 2013/14 was to conclude or refer to disciplinary action 75% of complaints within service standard.

Table 14	First OPI: Initial assessment

The percentage of complaints concluded or referred to investigation within 8 weeks	2013/14	2014/15	Target (2014/15)
Annual Performance	73.6%	65.0%	80%
First Quarter	79.2%	83.1%	80%
Second Quarter	67.7%	80.7%	80%
Third Quarter	67.2%	70.5%	80%
Fourth Quarter	80.8%	35.1%	80%

Second OPI: Investigation of external complaints

The percentage of external complaints concluded or referred to disciplinary action within 8 months following investigation	2013/14	2014/15	Target (2014/15)
Annual Performance	83.3%	83.6%	80%
First Quarter	81.8%	57.1%	80%
Second Quarter	93.3%	90.5%	80%
Third Quarter	78.9%	93.8%	80%
Fourth Quarter	82.4%	86.4%	80%

Notes

The target in 2013/14 was to conclude or refer to disciplinary action 70% of investigated external complaints within service standard.

Table 16

Third OPI: Investigation of internal complaints

The percentage of internal complaints concluded or referred to disciplinary action within 5 months following investigation	2013/14	2014/15	Target (2014/15)
Annual Performance	84.0%	75.3%	80%
First Quarter	87.5%	62.5%	80%
Second Quarter	94.4%	77.1%	80%
Third Quarter	68.8%	81.0%	80%
Fourth Quarter	68.4%	77.8%	80%

3.2 Table 17 provides figures for the percentage of complaints concluded or referred to disciplinary action within 6 months. We monitor this figure to enable us to benchmark ourselves against other regulators – many of which publish figures at the 6 month mark.

Table 17 Information for comparison with other regulators

The percentage of complaints concluded or referred to disciplinary action within 6 months	2013/14	2014/15	Target
Annual Performance	87.2%	85.3%	N/A
First Quarter	90.4%	81.5%	N/A
Second Quarter	92.3%	83.7%	N/A
Third Quarter	78.8%	89.3%	N/A
Fourth Quarter	85.3%	86.4%	N/A

Notes

Targets are not set as the six month limit does not reflect our complaints processes.

User Feedback Survey

- 3.3 The following tables provide the responses to the questions on our User Feedback Survey for 2014/15. We sent out 467 questionnaires to barristers and complainants with recent experience of our enforcement processes and received 169 responses. As the response rate varies depending on whether complaints were closed without investigation, closed after investigation or referred to disciplinary action and this outcome has a significant impact on the responses to certain questions responses have been weighted according to the outcome of the complaints to ensure that the results reflect the overall population of complainants and barristers subject to complaints.
- 3.4 For further analysis please refer to the Enforcement Annual Report for 2014/15 published on the BSB website.

Table 18

User Feedback Survey response rates

Survey Recipient	Outcome of Case	Surveys Sent	Responses Received	Response Rate
	Closed without investigation	153	65	42.5%
Barristers	Closed following investigation	76	21	27.6%
barristers	Disciplinary action	41	8	19.5%
	Total	270	94	34.8%
	Closed without investigation	138	48	34.8%
Compleinente	Closed following investigation	32	15	46.9%
Complainants	Disciplinary action	27	12	44.4%
	Total	197	75	38.1%

Accessibility

Table 19

How did you FIRST find out about the Bar Standards Board's complaints procedure?

Response	Complainants	Barristers
Solicitor	11.2%	-
Bar Council/Bar Standards Board	9.5%	-
Legal Ombudsman	7.2%	-
Law Society	0.0%	-
Barrister	6.8%	-
Chambers	3.0%	-
Internet	32.2%	-
In Legal Profession	11.7%	-
Advice Centre	1.5%	-
Friend/relative	9.4%	-
Can't remember	2.7%	-
Other	5.0%	-

Table 20

Before making your complaint, did you seek advice or assistance by telephone from the Professional Conduct Department?

Response	Complainants	Barristers
Yes	34.1%	-
No	60.2%	-
Can't remember	5.6%	-

Table 21

If YES, were you able to speak to someone about your query?

Response	Complainants	Barristers
Yes	93.4%	-
No	6.6%	-
Can't remember	0.0%	-

How satisfied were you with the assistance or advice that you received?

Response	Complainants	Barristers
Very Satisfied	39.9%	-
Satisfied	25.0%	-
Neither satisfied nor dissatisfied	22.7%	-
Dissatisfied	3.4%	-
Very Dissatisfied	9.1%	-

Table 23

Making a complaint to the Bar Standards Board was easy

Response	Complainants	Barristers
Strongly agree	20.0%	-
Agree	44.8%	-
Neither agree nor disagree	15.4%	-
Disagree	11.2%	-
Strongly disagree	8.6%	-

Notes

Survey recipients were asked to say how strongly they agreed or disagreed with this statement

Table 24

The complaints form was easy to fill in

Response	Complainants	Barristers
Strongly agree	13.8%	-
Agree	53.7%	-
Neither agree nor disagree	21.1%	-
Disagree	7.0%	-
Strongly disagree	4.4%	-

Notes

Survey recipients were asked to say how strongly they agreed or disagreed with this statement

Information about the Bar Standards Board's complaints procedure was easy to obtain

Response	Complainants	Barristers
Strongly agree	16.8%	24.6%
Agree	49.2%	47.4%
Neither agree nor disagree	19.7%	22.9%
Disagree	8.5%	3.0%
Strongly disagree	5.9%	2.1%

Notes

Survey recipients were asked to say how strongly they agreed or disagreed with this statement

Table 26

The Bar Standards Board's procedures for handling my complaint were made clear to me

Response	Complainants	Barristers
Strongly agree	12.4%	23.6%
Agree	45.2%	43.1%
Neither agree nor disagree	21.8%	17.9%
Disagree	11.8%	11.9%
Strongly disagree	8.9%	3.5%

Notes

Survey recipients were asked to say how strongly they agreed or disagreed with this statement

The Bar Standards Board's letters were clear and easy to understand

Response	Complainants	Barristers
Strongly agree	19.5%	32.9%
Agree	41.8%	55.2%
Neither agree nor disagree	18.4%	5.4%
Disagree	10.0%	1.4%
Strongly disagree	10.3%	5.2%

Notes

Survey recipients were asked to say how strongly they agreed or disagreed with this statement

Table 28

The Bar Standards Board's emails were clear and easy to understand

Response	Complainants	Barristers
Strongly agree	17.6%	27.7%
Agree	40.6%	52.6%
Neither agree nor disagree	28.5%	15.4%
Disagree	6.5%	0.0%
Strongly disagree	6.9%	4.3%

Notes

Survey recipients were asked to say how strongly they agreed or disagreed with this statement

Did you receive any leaflets on the Bar Standards Board's complaints procedure?

Response	Complainants	Barristers
Yes	56.1%	26.3%
No	27.3%	36.7%
Can't remember	16.6%	37.0%

Table 30

If YES, did you find the leaflets to be easy to understand and informative?

Response	Complainants	Barristers
Yes	87.5%	82.6%
No	12.5%	17.4%

Table 31

Did you look for information about the complaints procedure on the Bar Standards Board's website?

Response	Complainants	Barristers
Yes	69.3%	40.3%
No	26.2%	54.3%
Can't remember	4.5%	5.4%

Table 32

If YES, were you able to find the information you were looking for?

Response	Complainants	Barristers
Yes	71.8%	74.0%
Not Easily	21.3%	26.0%
No	6.9%	0.0%

Staff Performance

Table 33

Staff performance: Being helpful

Response	Complainants	Barristers
Excellent	13.8%	40.2%
Good	35.4%	42.0%
Average	25.2%	12.0%
Poor	10.4%	0.0%
Very poor	15.2%	5.9%

Notes

Survey recipients were asked to rate their experience of the BSB staff in this area

Table 34

Staff performance: Being polite and professional

Response	Complainants	Barristers
Excellent	20.2%	50.0%
Good	45.5%	37.1%
Average	24.5%	7.2%
Poor	3.3%	1.2%
Very poor	6.5%	4.4%

Notes

Survey recipients were asked to rate their experience of the BSB staff in this area

Staff performance: Handling my calls

Response	Complainants	Barristers
Excellent	13.8%	33.4%
Good	42.1%	41.4%
Average	28.5%	18.2%
Poor	7.3%	2.3%
Very poor	8.3%	4.8%

Notes

Survey recipients were asked to rate their experience of the BSB staff in this area

Table 36

Staff performance: Answering any queries

Response	Complainants	Barristers
Excellent	12.4%	32.1%
Good	31.7%	45.6%
Average	24.0%	14.0%
Poor	14.9%	1.5%
Very poor	17.0%	6.8%

Notes

Survey recipients were asked to rate their experience of the BSB staff in this area

Staff performance: Providing information about the progress of my case without me having to ask

Response	Complainants	Barristers
Excellent	10.5%	37.2%
Good	24.5%	36.1%
Average	25.9%	11.3%
Poor	13.7%	4.5%
Very poor	25.4%	10.8%

Notes

Survey recipients were asked to rate their experience of the BSB staff in this area

Table 38

How would you rate your overall experience of the Bar Standards Board's staff?

Response	Complainants	Barristers
Excellent	12.1%	36.1%
Good	30.6%	45.8%
Average	28.0%	11.8%
Poor	6.5%	1.6%
Very poor	22.8%	4.8%

Notes

This question is designed to summarise the staff performance section of the survey

Timeliness/Efficiency

Table 39

Time taken to: Acknowledge my complaint / Notify me of the complaint

Response	Complainants	Barristers
Very satisfied	24.9%	35.1%
Satisfied	50.9%	47.7%
Neither satisfied nor dissatisfied	12.9%	8.0%
Dissatisfied	3.5%	4.4%
Very dissatisfied	7.8%	4.9%

Notes

Survey recipients were asked to indicate how satisfied they were with the time taken by the Bar Standards Board in this area

Table 40

Time taken to: Respond to my telephone calls

Response	Complainants	Barristers
Very satisfied	21.0%	35.1%
Satisfied	34.2%	33.1%
Neither satisfied nor dissatisfied	25.8%	21.9%
Dissatisfied	10.0%	1.5%
Very dissatisfied	8.9%	8.5%

Notes

Survey recipients were asked to indicate how satisfied they were with the time taken by the Bar Standards Board in this area

Time taken to: Respond to my emails

Response	Complainants	Barristers
Very satisfied	21.2%	30.4%
Satisfied	36.9%	32.9%
Neither satisfied nor dissatisfied	17.5%	21.8%
Dissatisfied	12.7%	6.8%
Very dissatisfied	11.7%	8.2%

Notes

Survey recipients were asked to indicate how satisfied they were with the time taken by the Bar Standards Board in this area

Table 42

Time taken to: Respond to my letters/faxes

Response	Complainants	Barristers
Very satisfied	21.7%	30.4%
Satisfied	32.3%	33.4%
Neither satisfied nor dissatisfied	21.1%	21.3%
Dissatisfied	16.0%	9.0%
Very dissatisfied	8.9%	6.0%

Notes

Survey recipients were asked to indicate how satisfied they were with the time taken by the Bar Standards Board in this area

Time taken to: Come to a final decision on my complaint

Response	Complainants	Barristers
Very satisfied	12.5%	32.3%
Satisfied	16.9%	33.3%
Neither satisfied nor dissatisfied	20.3%	13.0%
Dissatisfied	8.9%	10.7%
Very dissatisfied	41.3%	10.8%

Notes

Survey recipients were asked to indicate how satisfied they were with the time taken by the Bar Standards Board in this area

Table 44

How satisfied were you generally with the time taken by the Bar Standards Board to handle your complaint?

Response	Complainants	Barristers
Very satisfied	10.5%	28.9%
Satisfied	29.0%	35.8%
Neither satisfied nor dissatisfied	20.2%	11.4%
Dissatisfied	7.8%	13.0%
Very dissatisfied	32.5%	10.9%

Notes

This question is designed to summarise the timeliness/efficiency section of the survey

Transparency/Openness

Table 45

The Bar Standards Board made it clear what they could and could not do about my complaint

Response	Complainants	Barristers
Strongly agree	10.6%	-
Agree	36.2%	-
Neither agree nor disagree	23.7%	-
Disagree	17.5%	-
Strongly disagree	12.1%	-

Notes

Survey recipients were asked to indicate how strongly they agree or disagree with this statement

Table 46

The Bar Standards Board considered all of the evidence relating to my complaint

Response	Complainants	Barristers
Strongly agree	6.6%	41.3%
Agree	17.8%	33.9%
Neither agree nor disagree	19.9%	9.7%
Disagree	16.8%	1.0%
Strongly disagree	38.9%	14.2%

Notes

Survey recipients were asked to indicate how strongly they agree or disagree with this statement

I was given adequate opportunity to put forward my case

Response	Complainants	Barristers
Strongly agree	7.9%	39.2%
Agree	30.0%	37.4%
Neither agree nor disagree	16.7%	14.6%
Disagree	15.5%	2.1%
Strongly disagree	29.9%	6.6%

Notes

Survey recipients were asked to indicate how strongly they agree or disagree with this statement

Table 48

The reasons for the final outcome were clear

Response	Complainants	Barristers
Strongly agree	10.7%	50.0%
Agree	17.6%	34.5%
Neither agree nor disagree	13.0%	5.8%
Disagree	12.1%	3.3%
Strongly disagree	46.6%	6.4%

Notes

Survey recipients were asked to indicate how strongly they agree or disagree with this statement

Overall, would you agree that the Bar Standards Board's complaints process is open and fair?

Response	Complainants	Barristers
Strongly agree	8.1%	38.7%
Agree	17.4%	41.7%
Neither agree nor disagree	11.6%	8.7%
Disagree	20.3%	3.7%
Strongly disagree	42.7%	7.2%

Notes

This question is designed to summarise the transparency/openness section of the survey

Disciplinary Action

3.5 This following question was only sent to barristers and complainants whose cases had been referred to disciplinary action.

Table 50

Do you think that the outcome of the hearing was fair?

Response	Complainants	Barristers
Yes	33.3%	80.0%
No	66.7%	20.0%

Quality of Service

Table 51

How satisfied were you generally with the final outcome of your complaint?

Response	Complainants	Barristers
Very satisfied	3.8%	56.5%
Satisfied	7.1%	29.5%
Neither satisfied nor dissatisfied	13.7%	4.0%
Dissatisfied	9.6%	3.5%
Very dissatisfied	65.8%	6.5%

Table 52

Leaving aside the final outcome, how satisfied were you with the way in which the Bar Standards Board handled your complaint?

Response	Complainants	Barristers
Very satisfied	7.8%	38.9%
Satisfied	21.1%	29.8%
Neither satisfied nor dissatisfied	19.2%	11.8%
Dissatisfied	19.8%	11.4%
Very dissatisfied	32.1%	8.2%