|  |
| --- |
| **Personal details** |
| **Name (including title):** |
| **Email address (to which confidential messages can be sent):** |
| **Telephone / mobile (daytime):**  **Telephone / mobile (evening):** |
| **Address:** |
| **How did you hear about this vacancy?** |

|  |  |
| --- | --- |
| **Declarations: This section for legally qualified applicants only. All other candidates please go directly to the vetting section.** | |
| **Can you confirm that you do not have any close relationship with the Bar Council, eg as a member of a Bar Council representative committee, working group or as an advisor to the Bar Council?** | **Yes / No** |
| **If you are successful in your application, can you confirm that you will have no close relationship with the Bar Council throughout the duration of your appointment?** | **Yes / No** |
| **Can you confirm that you are currently authorised to practise by an approved regulator under the Legal Services Act 2007 eg the BSB, Solicitors’ Regulation Authority, etc? (“approved regulator” means any body specified as an approved regulator in paragraph 1 of Schedule 4 of the LSA)** | **Yes / No** |
| **If you are successful in your application, can you confirm that you will continue to be authorised to practise by an approved regulator under the LSA throughout the duration of your appointment?** | **Yes / No** |
| **Vetting: This section is to be completed by all applicants.** | |
| **Can you confirm that you do not have any association with the representative functions of any of the Approved Regulators listed in Schedule 4 of the Legal Services Act?** | **Yes / No** |
| **Do you have any close association with other bodies that represent or are strongly affiliated to the Bar, eg the Inns of Court or Specialist Bar Associations?** | **Yes / No** |
| **Please provide a summary of details of any other organisations that you are involved with.** |  |
| **Do you have any convictions, cautions, reprimands or final warnings that are not “spent” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?** | **Yes / No** |
| **If so please give details of any unspent convictions.** |  |
| **Can you provide evidence of your legal right to live and work in the UK?** | **Yes / No** |
| **Please respond yes or no to the following questions.**  **Please be aware that any declaration will be treated in confidence by the BSB and will not preclude further consideration of your application. However, it may be explored further by the selection panel if this is deemed appropriate.** | Is there any previous or pending supervisory action, complaint, investigation, disciplinary proceedings or disciplinary findings against you under any applicable disciplinary system? **Yes / No**  Is there any other conduct which calls into question your honesty, integrity, financial position or respect for the law? Such conduct includes, but is not limited to, both personal and professional activities and media comment (including social media comment) which may or may not have given rise to adverse publicity. **Yes / No**  Is there any other matter, which if it was in the public domain, might risk diminishing public confidence in the regulator?  **Yes / No** |
| **If you have responded yes to any of the above, please provide further details:** |  |

|  |  |
| --- | --- |
| **Reasonable Adjustments** | |
| The BSB operates the Disability Confident scheme. If you are disabled you have the option of ticking the adjacent box and if you meet the essential criteria for this post you will be guaranteed an interview. The information you provide will be used solely for the purposes of meeting the BSB’s obligations under the Disability Confident scheme. | □  Yes, I would like my application to be considered in accordance with the Disability Confident scheme. |

|  |  |
| --- | --- |
| **References** Please supply the details of a minimum of two professional referees. References will not be sought until your express permission to contact your referees has been obtained. This may be at the interview stage. | |
| **PROFESSIONAL REFEREES** |  |
| **Name:** |  |
| **Position & Organisation:** |  |
| **Address:** |  |
| **Telephone / mobile:** |  |
| **Email address:** |  |

|  |  |
| --- | --- |
| **Name:** |  |
| **Position & Organisation:** |  |
| **Address:** |  |
| **Telephone / mobile:** |  |
| **Email address:** |  |

|  |
| --- |
| **Data Protection** The BSB uses the information on this form to deal with your application, to satisfy legal requirements and to communicate with you regarding the vacancy. We retain recruitment records on our computer systems. This is for appointment monitoring purposes and in the event of the BSB wishing to contact previous applicants for new posts. Recruitment records are held for twelve months, for unsuccessful applicants. Those who are appointed should refer to the relevant BSB Privacy Statement for details of how their personal data will be processed:  <https://www.barstandardsboard.org.uk/footer-items/privacy-statement/> |
| We have in place reasonable commercial standards of technology and operational security along with internal policies and procedures to protect all information provided by applicants from loss, misuse, alteration or destruction. |

|  |
| --- |
| **Declaration** |
| I declare that the information given in this application is true to the best of my knowledge.  I understand that if I knowingly provide false information I may be disqualified or have my appointment terminated.  Signed: Date: |