

## Part 9 - Amendments and definitions

### 9A: Definitions

The following words and phrases have the meaning set out below:

1	academic component	means:  (a) a UK degree, awarded at level 6 (or above) of the Framework for Higher Education Qualifications, by a recognised degree-awarding body and which contains the following subject content: Contract Law, Property Law, Tort, Criminal Law, Constitutional and Administrative Law, Equity and Trusts and the Law of the European Union; or  (b) a UK degree, awarded at level 6 (or above) of the Framework for Higher Education Qualifications, by a recognised degree-awarding body together with a degree programme or degree conversion programme (i.e. Graduate Diploma in Law or equivalent) which includes the following subject content: Contract Law, Property Law, Tort, Criminal Law, Constitutional and Administrative Law, Equity and Trusts and the Law of the European Union.
2	approved regulator	means any body specified as an approved regulator in paragraph 1 of Schedule 4 of the LSA or designated as an approved regulator by an order under paragraph 17 of that Schedule.
3	authorised education and training organisation (AETO)	an organisation which is authorised by us to provide a vocational training course and/or pupillage in accordance with the Authorisation Framework.
4	Authorisation Framework	means the framework published by us setting permitted pathways and their mandatory training components for the qualification of barristers in order to meet the Professional Statement and the criteria for authorisation of AETOs. It also includes the prescribed Curriculum and Assessment Strategy and additional publications as detailed in the framework.
5	authorised person	has the meaning set out in section 18(1) of the LSA.
6	Bar	means the Bar of England and Wales.
7	Bar Council	means the General Council of the Bar as constituted from time to time or a committee thereof.
8	Bar Course Aptitude Test (BCAT)	means the test of aptitude for critical thinking and reasoning which was required for admission to a vocational training course strating in or before July 2022.
9	Bar Professional Training Course (BPTC)	means a course which has been approved by us as providing vocational training of appropriate content and quality.  From 1 September 2020, the BPTC will be replaced by new Bar Training Courses with no one fixed title across all providers.
10	Bar Qualification Rules	means the Part 4 Regulations of the Bar Standards Board Handbook (rQ1 – rQ40).  "Qualification Rules" should be construed accordingly.
11	Bar Standards Board (BSB)	means the board established to exercise and oversee the regulatory functions of the Bar Council.
12	Bar Standards Board Handbook / BSB Handbook	means the Handbook which sets out the standards that we require the persons we regulate to comply with in order for us to be able to meet our regulatory objectives.
13	Bar Transfer Test (BTT)	means an examination administered by us which:  (a) is designed to assess whether a person has the professional knowledge (including knowledge of the rules of professional conduct) required in order to practise as a barrister in England and Wales; and  (b) covers subjects not already covered by the education and training of the person concerned, the knowledge of which is essential for such practice.

14	barrister	has the meaning given in s. 207 of the LSA and includes  (a) practising barristers;  (b) pupils; and  (c) unregistered barristers.
15	call	means call to the Bar in accordance with the BSB Handbook.
16	chambers	means a place at or from which one or more self-employed barristers or BSB authorised bodies carry on their practices and also refers where the context so requires to all the barristers (excluding pupils) and BSB authorised bodies who for the time being carry on their practices at or from that place.
17	Common Protocol	Means the Common Protocol on the Academic Component of training between the Bar Standards Board and the Solicitors Regulation Authority.
18	Council of the Inns of Court (COIC)	means the Council of the Inns of Court and its successors including any entity or part through which it exercises its functions.
19	Curriculum and Assessment Strategy	Means the strategy to ensure that prospective barristers meet the competences of the Professional Statement and that they are assessed in the most appropriate way during each training component.
20	European lawyer	means a person who is a national of a Member State and who is authorised in any Member State to pursue professional activities under any of the professional titles appearing in article 2(2) of the European Communities (Lawyer's Practice) Order 1999, but who is not any of the following:  a) a solicitor or barrister of England and Wales or Northern Ireland; or  b) a solicitor or advocate under the law of Scotland.
21	foreign lawyer	is a person who is a member, and entitled to practice as such, of a legal profession regulated within a jurisdiction outside England and Wales and who is not an authorised person for the purposes of the LSA.
22	foundations of legal knowledge	Means the core legal subjects required for completion of the academic component: Contract Law, Property Law, Tort, Criminal Law, Constitutional and Administrative Law, Equity and Trusts and the Law of the European Union.
23	full practising certificate	means, in accordance with Rule S63, a practising certificate which entitles a barrister to exercise a right of audience before every court in relation to all proceedings.
24	Independent Decision-Making Body (IDB)	means the body established by us to take decisions independently of our executive as provided for in the BSB Handbook.
25	Independent Decision-Making Panel	means a Panel consisting of members of the IDB established to take decisions as provided in the BSB Handbook.
26	Inn	means one of the four Inns of Court, namely, the Honourable Societies of Lincoln's Inn, Inner Temple, Middle Temple and Gray's Inn.  "Inns" should be construed accordingly.
27	Inns' MOU	means the Memorandum of Understanding between the Bar Standards Board, the Council of the Inns of Court (COIC), and each of the four Inns in relation to the education and training of barristers.
28	Joint Statement	means the statement issued in 1999 by the Law Society and the General Council of the Bar on the completion of the initial or academic stage of training by obtaining an undergraduate degree.
29	Legal Services Act (LSA)	means the Legal Services Act 2007.
30	Legal Services Board (LSB)	means the independent body established under the LSA to be the overarching regulator for the legal profession as a whole.
31	Member State	means a state which is a member of the European Union.

32	practice	<p>means the activities, including business related activities, in that capacity, of:</p> <ul style="list-style-type: none"> <li>a) a practising barrister;</li> <li>b) a barrister exercising a right of audience in a Member State other than the United Kingdom pursuant to the Establishment Directive, or the European Communities (Lawyer's Practice) Regulations 2000;</li> <li>c) a BSB entity;</li> <li>d) a manager of a BSB entity; or</li> <li>e) an employee of a BSB entity</li> </ul> <p>"practise", "practising" and "practised" should be construed accordingly</p>
33	practising certificate	means a full practising certificate, a provisional practising certificate, a limited practising certificate, or a European lawyer's practising certificate or a temporary practising certificate issued by the Bar Council.
34	Professional Statement	means the Professional Statement for Barristers incorporating the Threshold Standard and Competences. This describes the knowledge, skills and attributes that a newly qualified barrister should have when issued with a Full Practising Certificate.
35	provisional practising certificate	in accordance with Rule S64 a provisional practising certificate authorises a pupil in their practising period of pupillage to exercise a right of audience before every court in relation to all proceedings.
36	pupil	means an individual who is undertaking either the non-practising period of pupillage or the practising period of pupillage, or a part thereof and who is registered with us as a pupil.
37	pupil supervisor	an individual (usually a qualified barrister) who has been approved as a pupil supervisor by the AETO in which they are based, and in accordance with the BSB Handbook.
38	pupillage or work-based component	<p>means a period of recognised work-based learning provided by an AETO in accordance with its authorisation by us.</p> <p>"work-based learning" should be construed accordingly.</p>
39	qualified European lawyer	<p>means a person who is a national of a Relevant State and who either:</p> <ul style="list-style-type: none"> <li>(a) holds a diploma required in a Relevant State for the practice of a legal profession regulated by that State which diploma satisfies the requirements of Regulation 29(1)(a) of the European Qualification Regulations; or</li> <li>(b) satisfies the requirements of Regulation 29(1)(b) of the European Qualification Regulations</li> </ul>
40	qualified foreign lawyer	means a person who is a member of a legal profession regulated in a jurisdiction outside England and Wales and entitled to practise as such.
41	qualifying sessions	means short professional development events of an educational or collegiate nature arranged by or on behalf of an Inn.
42	Registered European Lawyer (REL)	means a European lawyer registered as such by the Bar Council and by an Inn in accordance with Section 3.D.
43	solicitor	means a solicitor of the Supreme Court of England and Wales.
44	Solicitors Regulation Authority (SRA)	Means the regulatory body for solicitors established to exercise and oversee the regulatory functions of the Law Society of England and Wales.
45	Temporary Qualification Certificate	means a certificate issued by the Bar Standards Board under Rule Q100 authorising a qualified foreign lawyer to be admitted to temporary membership of an Inn and called to the Bar for the purpose of appearing as counsel in a particular case or cases before a court or courts of England and Wales.
46	UK	means the United Kingdom.

47	UK NARIC	UK NARIC (National Recognition Information Centre) is the National Agency responsible for providing information, advice and opinion on academic, vocational and professional qualifications and skills from all over the world.
48	university	means an institution which makes available educational services under a name which includes the word "university" and in the case of an institution to which section 39(1) of the Higher Education Act 1998 applies which is authorised or has approval to include that word in that name as mentioned in that subsection.
49	vocational component	means a vocational component training course provided by an AETO in accordance with the Authorisation Framework.

## 9B: Amendments

The Bar Qualification Manual was first published on 1 April 2019. An updated and reformatted version of the entire manual was published on 9 November 2020.

The table below will include details of amendments made to the Bar Qualification Manual after 9 November 2020 by section number/page title and by date.

Date	Section Number and Page Title	Details of Amendments
17/11/2020	Part 3D - Centralised Assessments	Amended link at paragraph 3 to 2020 version of standard setting technique document.
14/12/2020	Part 7A - Types of transferring lawyers	Added links to new online application for transferring qualified lawyers via MyBar (para 5).
17/12/2020	Part 7A - Types of transferring lawyers	Added links to new online application guidelines and amended 'valid to' dates of existing MS Word application forms and guidelines (para 5).
04/01/2021	Part 7A - Types of transferring lawyers	Removed links to MS Word application forms and guidelines. These are no longer valid and have been replaced by a new online application process.
05/01/2021	Part 3D - Centralised assessments	Updated paragraphs 2, 4 and 29 re Bar Training exam dates.
12/01/2021	Part 3C - The Bar Course Aptitude Test (BCAT)	Updated paragraphs 3 and 4 re BCAT registration and last sitting dates.
21/01/2021	Part 3C - The Bar Course Aptitude Test (BCAT)	Added to paragraph 4 - "For candidates looking to enrol on the vocational component of Bar Training in September 2021 or later, the BCAT will reopen in approximately May 2021. (This website will be updated when the exact date is known.)"
23/02/2021	Part 3B - BPTC and Bar Training Syllabi	Updated links to correct syllabi documents at paragraph 2.
11/05/2021 / 13/05/2021	Part 7A - Types of transferring lawyers	Updated links to amended version of the online application guidelines (May 2021) at paragraph 5.
24/05/2021	Part 2B - Completing the academic component (law degrees)	Amended paragraphs 13 and 14 to remove references to COVID-19 and updated links to the application form and guidelines.
24/05/2021	Part 2C - Completing the academic component (conversion courses)	Amended paragraphs 13 and 14 to remove references to COVID-19 and updated links to the application form and guidelines.
17/06/2021	Part 7A - Types of transferring lawyers	Amended guidance at paragraph 3 relating to the Bar Transfer Test.
17/06/2021	Part 7C - Transfer route (partial exemption)	Amended guidance at paragraph 4 relating to the Bar Transfer Test.
21/06/2021	Part 7B - Transfer route (full exemption)	Amended paragraph 5 (missing word 'see' added).
10/08/2021	Part 4A - Overview and Structure of Pupillage	Paras 1.1, 1.5 - amended website links. Para 2.5 - the normal duration of the non-practising period of pupillage is six months (changed from 'will continue to be'). Para 2.18 Content Box - amendment of 'new rules' to 'rules'.
10/08/2021	Part 4B - Pupil Supervisors	Para 9 - amended website link.

10/08/2021	Part 4C - Fair recruitment and equality and diversity	Introduction text - amended link to current Diversity at the Bar report. Para 7 - new Content Box added 'New for 2021'. Content box ('Training for those involved in recruitment') - updated link to Fair Recruitment Guide.
10/08/2021	Part 4J - Assessment of pupils and compulsory courses	Para 1.33 - complete replacement of paragraph text. Para 3.2.b Content Box - amended of date of Negotiation Skills implementation to 1 September 2023. Paras 3.4 and 3.9 - amendment of Inns of Court College of Advocacy to 'The Inns of Court College of Advocacy'. Para 3.14 - amended 'is' to 'will be'. Para 3.17 - amended reference from Part 2 (C1) to Part 4D of the BQM. Amended Content Box after para 3.18 to become para 3.19.
10/08/2021	Part 4K - Authorisation to Practise	Para 3.14 - amended references to 'courses' to 'courses and amendments' and reference from Part 2 (C5) to Part 4J of the BQM. Para 3.20 - you must email the Records Office (changed from 'please email').
10/08/2021	Part 4L - Exemptions and Waivers	Para 4 - amended website links.
10/08/2021	Part 4M - Support and advice for pupils	Para 12 - amended website links.
11/08/2021	Part 4J - Assessment of pupils and compulsory courses	Amendments to Future Requirements Content Box after para 3.2.b - New guidance added in relation to the Professional Ethics assessment in pupillage (six bullet points). Updating of table below this Content Box with details of the Professional Ethics assessment in pupillage. Negotiation Skills course now listed under new heading of 'Future changes'. Para 3.11 - 'six weeks' amended to 'three months'.
25/08/2021	Part 2B - Completing the academic component (law degrees)	Updated link to criteria and guidelines at paragraph 8d.
25/08/2021	Part 2C - Completing the academic component (conversion courses)	Updated link to criteria and guidelines at paragraph 7d.
25/08/2021	Part 2D - Certificates of academic standing	Updated link to criteria and guidelines at paragraph 6.
25/08/2021	Part 2E - Exemptions from individual foundation subjects	Updated links to criteria and guidelines at paragraph 6.
25/08/2021	Part 2E - Exemptions from individual foundation subjects	Updated link to criteria and guidelines at paragraph 5.
08/10/2021	Part 4C – Fair recruitment and equality and diversity	Paragraph 13 – removal of 'Changes from 1 November 2020 content box. Replaced with updated guidance relating to the mandatory recruitment timetable for 2021/22.
21/10/2021	Part 8A - Review applications and procedures	Amended links to updated versions of the review guidelines documents in the table at paragraph 5.
26/10/2021	Part 6C – Authorisation of current pupillage training organisations (PTOs) AS AETOs	Amended paragraphs 11-13 and added additional paragraph 14 to address current PTOs with pupillages which will not complete until after 31 March 2022 that are not intending to seeking AETO status.
28/10/2021	Part 4H - Responsibilities of pupils	Amended paragraph 2.9 (corrected link to Bar Council taxation guide).
02/11/2021	Part 2D - Certificates of academic standing	Updated link at paragraph 6 to amended version of Certificate of Academic Standing application form.
15/11/2021	Part 4E - Pupillage Funding	Updated minimum funding amounts at paragraph 3 for 2021 and 2022 based on the latest published Living Wage rates.
22/11/2021	Part 8A - Review applications and procedures	Updated description of IDB membership at paragraph 3. Updated links to amended versions of application form and criteria and guidelines documents in the table at paragraph 5 for decisions taken by the BSB and by the Inns of Court or Inns' Conduct Committee.
11/02/2022	Part 2D - Certificates of Academic Standing	Paragraph 5 - updated reference and link from UK NARIC to UK ENIC. Paragraph 6 - updated link to application guidelines.
09/03/2022		Paragraph 2 - added link to the 2022 BPTC Criminal Litigation Syllabus and Tracked Changes version.

	Part 3B - BPTC and Bar Training syllabi	
14/03/2022	Part 1A - The Bar Qualification Manual	Paragraphs 2b, 7, 9 - Amended links to the Authorisation Framework and Curriculum and Assessment qualification rules and the Bar Strategy.
14/03/2022	Part 4B - Pupil Supervisors	Paragraph 22 - Amended link to the Curriculum and Assessment Strategy.
14/03/2022	Part 5A - Membership of an Inn of Court and student conduct	Paragraph 3 - Amended link to the Authorisation Framework.
14/03/2022	Part 6A - Overview	Paragraph 1 - Amended links to the Authorisation Framework and Curriculum and Assessment Strategy. Paragraph 8 - Amended links to application guidance.
14/03/2022	Part 6B - Authorisation of education and training organisations	Paragraphs 4 and 15 - Amended links to the Authorisation Framework. Paragraphs 5 and 16 - Amended links to application guidance.
14/03/2022	Part 6C - Authorisation of current pupillage training organisations (PTOs) as AETOs	Paragraph 1 - Amended link to the Authorisation Framework. Paragraph 2 - Amended link to application guidance for pupillage providers.
14/03/2022	Part 7D - The Bar Transfer Test (BTT)	Published updated page (all content amended).
15/03/2022	Part 7A - Types of transferring lawyers	Amended links to the latest version of the Transferring Qualified Lawyers Guidelines (Mar 2022 version).
26/04/2022	Part 4C - Fair recruitment and equality and diversity	Added additional section on 'Vocational Bar training course grade boundaries (paragraphs 22-28).
26/04/2022	Part 2 - Academic Component of Bar Training	Minor typographical amendments/corrections to individual sections within this part of the Manual.
27/04/2022	Part 2 - Academic Component of Bar Training (2A, 2B, 2C, 2D, 2E, 2F, 2H)	Replaced 'Future requirements' boxes at end of each section with a new 'Implementation of FBT' box.
26/05/2022	Part 2A - Foundations of Legal Knowledge	Amended box beneath paragraph 1 with updated position on the inclusion of European Union Law as one of the Foundations of Legal Knowledge subjects.
14/07/2022	Part 3C - The Bar Course Aptitude Test (BCAT)	Added text before paragraph 1 explaining the withdrawal of the BCAT from 31 July 2022.
11/08/2022	Part 4A - Overview and structure of pupillage	Amendment to paragraph 2.3 with additional guidance on the requirement to advertise all pupillages.
11/08/2022	Part 4B - Pupil Supervisors	Additional guidance added after the bullet point list at paragraph 7 relating to pupils spending time with recently qualified barristers.
11/08/2022	Part 4C - Fair recruitment and equality and diversity	Content box below paragraph 10 – replacing BSB Handbook guidance with Authorisation Framework guidance. Updated new timetable dates in table below paragraph 13. Creation of content box after paragraph 16 for 'Examples of outreach activity that AETOs engage in are:'. Creation of additional content box on 'Nepotism in pupillage' after paragraph 20.
11/08/2022	Part 4J – Assessment of pupils and compulsory courses	Amendments to content of Section 3 (paras 3.1 and 3.2 and the subsequent 'Recent and future changes' box) regarding the Professional Ethics exam and new advocacy and negotiation skills courses for pupils.
12/08/2022	Part 4C - Fair recruitment and equality and diversity	Updated new timetable dates in table below paragraph 13.
25/08/2022	Part 1A - The Bar qualification rules and the Bar Qualification Manual	Updated several paragraphs to reflect that the Future Bar Training Programme has now been implemented.
25/08/2022	Part 1C - Approved pathways	Deletion of paragraph 3 and replacement with amended paragraph 4 to reflect the end of the transition period for BPTC students.
25/08/2022	Part 3E - Exemptions and waivers (vocational)	Amendment of paragraph 1 and deletion of 'Future Requirements' box after paragraph 5.
25/08/2022	Part 3A - The Bar Training Course	Amendment of list of authorised course providers and courses at paragraph 9. Deletion of paragraph 10 and re-numbering of all subsequent paragraphs. Deletion of former paragraph 16.
27/09/2022	Part 4E - Pupillage Funding	Amendment of pupillage funding rates at paragraph 3 to include 2022 and 2023 figures (deletion of 2021

29/09/2022	Part 4C - Fair recruitment and equality and diversity	figures).
06/10/2022	Part 7D - The Bar Transfer Test (BTT)	Amendment of dates in pupillage recruitment timetable after paragraph 13.
06/10/2022	Part 7A - Types of transferring lawyers	Amendment of references to GDL subjects/assessments to 'Law Conversion Module assessments' at paragraph 3.
02/11/2022	Part 7D - The Bar Transfer Test (BTT)	Amendment of links to updated version of Transferring Qualified Lawyer Guidelines document (October 2022) at paragraph 5.
30/01/2023	Part 4M - Support and advice for pupils	Deleted first two bullet points under paragraph 15. Replaced with new first bullet point.
09/03/2023	Part 4L – Exemptions and waivers (pupillage/work-based learning)	Updated link at paragraph 29 to latest version of the Notification of Material Change form (Jan 2023).
09/03/2023	Parts 4A, 4J, 4K, and 4M	Updated links to latest version of the relevant guidelines documents under paragraph 3.
13/03/2023	Part 4E – Pupillage funding	Amending links from the main authorisations email address to the new pupillageadministration@barstandardsboard.org.uk email address.
24/03/2023	Part 4J - Assessment of pupils and compulsory courses	Uploaded latest version of the guidelines document linked under paragraph 14.
11/04/2023	Part 4J - Assessment of pupils and compulsory courses	Amendment of the 'Recent and future changes' box beneath paragraph 3.2.b and of paragraph 3.17 to clarify that assessment of Negotiation Skills remains a matter for the pupil supervisor at present - details of the new course will be provided in due course.
02/05/2023	Part 5A - Membership of an Inn of Court and student conduct	Addition of Current Readmission Declaration document in the 'Resources' section under paragraph 10.
02/05/2023	Part 5A - Membership of an Inn of Court and student conduct	Amended link to the latest version of the MOU linked under 'Resources'.
02/05/2023	Part 5B - Qualifying Sessions	Amended links to the latest versions of the MOU and Qualifying Sessions Framework linked under 'Resources'.
02/05/2023	Part 5C - Call to the Bar	Amended link to the latest version of the MOU linked under 'Resources'.
04/05/2023	Part 4E - Pupillage Funding	Amended link to the latest version of the PF&A Waiver Application Guidelines.
27/10/2023	Part 4C - Fair recruitment and equality and diversity	Amended recruitment timetable at paragraph 13.
27/10/2023	Part 4E - Pupillage funding	Amended pupillage funding amounts for 2024 at paragraph 3. Amended broken link to the Inns' matched funding scheme at paragraph 17.
27/10/2023	Part 4J - Assessment of pupils and compulsory courses	Amended second bullet point in 'Recent and future changes' box under paragraph 3.2.b - new advocacy course starting date has been changed from 1 September 2023 to 1 September 2024.
07/12/2023	Part 4J - Assessment of pupils and compulsory courses	Amendments/deletions in relation to new advocacy course details. Amendment to paragraph 3.1 and deletion of paragraph 3.2. Paragraphs 3.3 onwards renumbered to accommodate for the deleted paragraph 3.2. Insertion of new paragraph 3.3. Replacement of paragraphs 3.4-3.9 with new paragraphs 3.4-3.5.
11/12/2023	Part 4J - Assessment of pupils and compulsory courses	Amendment to paragraph 3.5 to add link to advocacy course provider application form.
17/01/2024	Part 3 - Vocational Component of Bar Training	Deletion of Part 3C - The Bar Course Aptitude Test (BCAT). Renaming of Parts 3D and 3E as Parts 3C and 3D, respectively.
21/02/2024	Part 8A - Review applications and procedures	Paragraph 3 - updated numbers of IDB members. Paragraph 5 - updated links to Feb 2024 version of the Review application form.
18/03/2024	Part 6A - Overview	Corrections to paragraphs 1 and 11 (minor).
18/03/2024	Part 6B - Authorisation of education and training organisations	Corrections to paragraphs 6, 7, 18 (minor).
18/03/2024		Amendment of paragraphs 1-4, 8, 9, 11, 14 - changing 2021 dates to 2024 (ie 31 March 2024) and correction of guidance from future to past tense (eg 'We will' to 'We have').

Part 6C - Authorisation of  
current pupillage training  
organisations (PTOs) as  
AETOs